IMPORTANT NOTICE: Completion of this form is necessary for consideration for licensure under 225 ILCS 305/1 et. seq. (Illinois Compiled Statutes). Disclosure of this information is VOLUNTARY. However, failure to comply may result in this form not being processed.

VERIFICATION OF EMPLOYMENT/EXPERIENCE

SUPPORTING DOCUMENT

VE-ARC

APPLICANT INFORMATION:			
1. NAME LAST FIRST MIDDLE	DEPARTMENT USE ONLY		
2. LAST FOUR DIGITS OF YOUR SSN OR ITIN			
REQUIREMENTS AND INSTRUCTIONS:			
Acceptable experience must be gained under the supervision of	of a licensed Architect.		
Applicant: Complete the top portion of the form then forward applying for Endorsement without an NCARB Record may self-licensure.			
Supervisor: Complete the remainder of the form and email it d be associated with the application for review by the Board. The should be issued a license to practice as an Architect in Illinois. Email to: FPR.DESIGNUNIT@ILLINOIS.GOV	Board will rely on your answers in determining if this applicant		
SUPERVISOR INFORMATION:			
A. SUPERVISOR NAME	B. BUSINESS NAME (AT TIME OF SUPERVISON)		
C. SELF-VERIFICATION	D. BUSINESS WORK ADDRESS (AT TIME OF SUPERVISON)		
YES	STREET, CITY, STATE, ZIP CODE		
NO			
E. SUPERVISOR'S LICENSURE DATA MO/YR INITIALLY	F. SUPERVISOR CONTACT INFORMATION		
STATE(S) OF LICENSURE LICENSE NO. LICENSED	Phone ()		
	EMAIL		
EMPLOYMENT / EXPERIENCE INFORMATION:			
APPLICANT EMPLOYMENT INFORMATION DURING YOUR SUPERVISION.			
A. TYPE OF EMPLOYMENT B. TOTAL TIME EMPLOYED C. DATES OF EMPLOYMENT (Use exact dates, not "present")			
Full-time Part-time Years Months Fi			
2. IN YOUR PROFESSIONAL OPINION, IS THERE ANYTHING THAT WOULD CAUSE YOU TO BELIEVE THE APPLICANT SHOULD NOT BE LICENSED IN ILLINOIS AS AN ARCHITECT AT THIS TIME? NO YES (explain below if yes)			

PART III. APPLICANT EMPLOYMENT INFORMATION - CONTINUED

B. DESCRIPTION OF ARCHITECTURAL PROJECTS.

Describe in detail the types of architectural projects on which the applicant worked.

Acceptable experience requires the application of technical knowledge and architectural principles. For this reason, it is important that the Board be able to make a clear determination on the applicant's role for each project listed and the type of work performed under your supervision.

Project descriptions should be listed in the below format. Attack	h additional sheets if necessary.
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- 1) Name, location, and type of project
- 2) Applicant role in the design of the project
- 3) Name of Architect of Record for the project

SUPERVISOR CERTIFICATION:

I CERTIFY THAT I WAS LICENSED OR LEGALLY PRACTICING IN ALL APPLICABLE JURISDICTIONS FOR THE PROJECTS LISTED ON THIS EXPERIENCE FORM. I UNDERSTAND THAT IF I AM NOT, THE EXPERIENCE SHALL NOT BE ACCEPTED.

I do hereby declare that this applicant was employed by me or worked under my personal supervision for the time period listed and that the information I have reported herein is true and correct to the best of my knowledge.

Date		Primary Jurisdiction Seal
	Signature	