

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: May 21, 2021
Convened: 9:34 am
Adjourned: 10:27 am
Location: WEBEX

Members Present: Dina Griffin, Chair
E. William Reichert III, Vice Chair
Kimberly Kurtenbach, Member
Michelle Gillette-Murphy, Member
Norman Lach, Member

Member(s) Absent: Steven H. Pate, Member
Thomas Lawler, Public Member

Staff Present: Kyle Lazell, Design Licensing Manager
Haley Lowrance, IDFPR General Counsel
Roy Cepero, IDFPR Investigator
Eduardo Fernandez, IDFPR Prosecuting Attorney

Guests Present: Stacey Pfingsten, AIA IL
Eric Klinner, AIA IL

Open Session: The Meeting was called to order at 9:34 am.
Roll Call:
The Board Members present constituted a quorum of the Board.

**I. Board Member
Announcements/Comments**

Ms. Griffin welcomed everyone and asked if anyone had announcements or comments.

Ms. Griffin inquired about Mr. Pate. Mr. Lazell shared that he was informed by Mr. Pate that he hopes to be able to attend meetings later this year.

**II. Guest
Announcements/Comments**

Ms. Pfingsten shared that about 60 emerging professionals/architectural associates attended their “demystifying licensure” webinar and thanked Ms. Griffin and Mr. Lazell for participating in the discussion and being a resource of information.

III. Licensing Manager Report

A. FY 2022 CRC Schedule

Mr. Lazell notified the Board that he recently sent the FY2022 CRC meeting schedule to the members to show who has signed up thus far as a delegate for the CRC meetings.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

B. Application Changes Mr. Lazell shared that he is in the process of finalizing an online application for the architect profession and is working on correcting some workflow issues but is functional for those candidates applying with an NCARB Record. He mentioned that it could be possible to issue a new license within one to two weeks – if an NCARB Record is received and there are no issues present with the application.

C. Legislative News Mr. Lazell informed the Board that there are several Bills to be aware of.

HB 2776 – Military Licensure. Will provide an expedited process for licensure.

HB 1738 – Interior Design Registration. This is the Sunset renewal Bill for the profession. Passed in the House, currently being read in the Senate. No known issues/conflict for this profession.

HB 0246 – Landscape Architect Registration. Bill to re-regulate profession. Passed in the House, Senate committee has postponed it at this time.

IV. Review of Open Minutes The Board reviewed the open minutes of the March 19, 2021 meeting.

Motion was made, seconded (Lach/Kurtenbach) and passed to accept the open minutes as amended. Motion passed with a quorum of members via roll call.

V. Unfinished Business

A. Digital/Remote Based Firm Management No Board discussion at this time.

VI. Report from Subcommittees

A. Complaint Review Committee/subcommittee A. Complaint Review Committee/subcommittee Ms. Griffin reported on the May 20, 2021 meeting. Sharing that 6 complaints were reviewed.

Complaint Statistics based on recommendations from the March meetings for each profession:

Architect: Opened 6, Closed 0, Referred 11
LS: Opened 2, Closed 2, Referred 1
PE: Opened 5 Closed 0, Referred 6
SE: Opened 0, Closed 0, Referred 3
PDF: Opened 0, Closed 0, Referred 0

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Complaints currently under investigation:

Architect – 15

LS – 10

PE – 18

SE - 6

PDF – 0

Cases currently being prosecuted:

Architect – 26

LS – 5

PE – 18

SE – 9

B. NCARB information review
committee

B. NCARB information review committee

Ms. Gillette-Murphy stated that the committee had no report to share at this time.

VII. New Business

A. NCARB Annual Meeting

A. NCARB Annual Meeting Report.

Mr. Lazell asked the Board to determine who the voting delegates would be to attend the meeting. He indicated that the Annual Meeting is scheduled for June 24-26th in Los Angeles, CA, however due to current out-of-state travel restrictions, the delegates would be required to attend virtually at this time.

Ms. Griffin and Mr. Reichert volunteered to attend as the Illinois Delegates.

**Motion to go into Closed
Session:**

Motion was made, seconded (Reichert/Gillette-Murphy) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:16 am.

VIII. Closed Session:

Roll Call:

The Board Members present constituted a quorum of the Board.

A. Review of Closed Minutes

The Board reviewed the closed minutes of the March 19, 2021 meeting.

B. Application Review

No applications were reviewed.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Motion to go into Open Session:

Motion was made, seconded (Reichert/Kurtenbach) and passed to go into Open Session at 10:19 am. Motion passed with a quorum of members via roll call.

Motion to accept recommendations:

Motion was made, seconded (Gillette-Murphy/Kurtenbach) and passed to accept the recommendations made in closed session. Motion passed with a quorum of members via roll call.

Motion to keep closed minutes closed:

Motion was made, seconded (Reichert/Kurtenbach) and passed to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

IX. Reminders

Mr. Lazell reminded the Board that the next scheduled meeting is July 23, 2021 and will most likely be conducted via WebEx.

X. Adjournment

Motion was made, seconded (Reichert/Gillette-Murphy) and passed to adjourn the meeting. Motion passed with a quorum of members via roll call.

Meeting adjourned at 10:27 am.