

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS BOARD OF REGISTERED INTERIOR DESIGN PROFESSIONALS

Open Minutes

Illinois Board of Registered Interior Design Professionals

Date: November 3, 2021
Convened: 10:04 am
Adjourned: 10:37 am
Location: WEBEX

Members Present: Valerie Jardon, Chair
Michelle Gillette-Murphy, Member
Belinda O'Kelly, Member

Member(s) Absent: Patricia Bailey, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Haley Lowrance, IDFP General Counsel

Guests Present: None.

Open Session: The Meeting was called to order at 10:04 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements/Comments Ms. Jardon welcomed everyone and asked if anyone had announcements or correspondence.

No Board announcements presented.

II. Guest Announcements/Comments

No Guest announcements presented.

III. Licensing Manager Report

A. Renewal Reminder Mr. Lazell reminded the Board to be sure and renew their license prior to December 31, 2021.

B. DPR Staff Change Mr. Lazell shared that Cheryl Sakris in the Director's office has left the department and the current point of contact is Diane Casas.

C. Board Vacancy Notification Mr. Lazell shared that Paula Keats resigned from the Board due to scheduling and time conflicts. He also mentioned that he notified Diane Casas of the resignation.

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- IV. Review of Open Minutes** The Board reviewed the open minutes of the July 8, 2021 meeting. Motion was made, seconded (Gillette-Murphy/O’Kelly) and passed to accept the open minutes as amended. Motion passed with a quorum of members via roll call.
- V. Unfinished Business** None presented.
- VI. Sub-Committee Reports** No reports brought before the Board.
- VII. New Business**
- A. Election of Officers Mr. Lazell shared the Statutory Board officer term and duty requirements.
- Call for nominations for Board Chair.
Ms. O’Kelly nominated Ms. Jardon to be re-appointed for Chair. Ms. Jardon accepted the nomination. Motion was made, seconded (O’Kelly/Gillette-Murphy) to close the nominations for Chair.
- Ms. Jardon was re-elected as Board Chair for 2022.
- Call for nominations for Board Vice-Chair.
Ms. Jardon nominated Ms. O’Kelly to be appointed for Vice-Chair. Ms. O’Kelly accepted the nomination. Motion was made, seconded (Gillette-Murphy/Jardon) to close the nominations for Vice-Chair.
- Ms. O’Kelly was elected as Board Vice-Chair for 2022.
- Motion Roll Call: The Board Members present constituted a quorum of the Board.
- B. Rules review request Mr. Lazell asked the Board to review several sections of the current Rules to determine if they reflect the current standards for the profession and make recommendations for revisions if warranted.
- The Board decided to review these sections individually and discuss in more detail at the next meeting.

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Motion to go into Closed Session:

Motion was made, seconded (O'Kelly/Gillette-Murphy) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:27 am. Roll Call: The Board Members present constituted a quorum of the Board.

VIII. Closed Session

A. Review of Closed Minutes

A. Review of Closed Minutes
The Board reviewed the closed minutes of the July 8, 2021 meeting.

B. Application Review/Discussion

B. Application Review
There were no applications reviewed at this meeting.

Motion to go into Open Session:

Motion was made, seconded (O'Kelly/Jardon) and passed to go into Open Session at 10:30 am. Motion passed with a quorum of members via roll call.

Motion to Accept Recommendations Made in Closed Session:

Motion was made, seconded (O'Kelly/Gillette-Murphy) and passed to accept the recommendations made in closed session. Motion passed with a quorum of members via roll call.

Motion to Keep the Closed Minutes Closed:

Motion was made, seconded (Gillette-Murphy/Jardon) and passed to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

IX. Reminders

Mr. Lazell reminded the Board the next scheduled meeting is set for March 3, 2022.

X. Adjournment

Motion was made, seconded (O'Kelly/Gillette-Murphy) and passed to adjourn the meeting. Motion passed with a quorum of members via roll call.

Meeting adjourned at 10:37 am.