

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: January 14, 2022
Convened: 9:36 am
Adjourned: 11:16 am
Location: WEBEX

Members Present: E. William Reichert III, Chair
Michelle Gillette-Murphy, Vice-Chair
Dina Griffin, Members
Kimberly Kurtenbach, Member
Norman Lach, Member

Member(s) Absent: Thomas Lawler, Public Member
Steven H. Pate, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Haley Lowrance, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Oscar Pina, IDFPR Chief of Business Prosecutions Attorney

Guests Present: Stacey Pfingsten, AIA Illinois
Eric Klinner, AIA Illinois

Open Session: The Meeting was called to order at 9:36 am.
Roll Call:
The Board Members present constituted a quorum of the Board.

**I. Board Member
Announcements/Comments**

Mr. Reichert welcomed everyone and asked if anyone had announcements or comments.

Ms. Gillette-Murphey asked the Board to discuss the tornadic event that occurred in Edwardsville, IL and specifically to the Amazon warehouse.

The Board discussed the issue and determined that to ensure the Health, Safety and Welfare of the public, a change to the CE requirement is necessary.

Motion was made, seconded (Gillette-Murphy/Lach) and passed to recommend that the Division amend Section 1150.105 to require a minimum of one hour of the total HSW hours be of a topic dealing with high wind or natural disasters. Motion passed with a quorum of members via roll call.

**II. Guest
Announcements/Comments**

Ms. Pfingsten shared that AIA Illinois is gearing up for a few events and will share information as it becomes available. She also said that they will be keeping track of the Spring legislative session for any bills relating to/affecting architecture.

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III. Licensing Manager Report

- A. 2021 Year-in-Review Report Mr. Lazell shared a report on the 2021 statistics for the profession.
- B. Rules Update Mr. Lazell stated he had no update for the pending rule packet at this time and hopes to provide an update by the next meeting.
- C. Application Process Change Mr. Lazell shared that a new Online application will be available by February 1, 2022, for use by candidates with an NCARB Record and should expedite the application review process.

IV. Review of Open Minutes

The Board reviewed the open minutes of the November 5, 2021, meeting.
Motion was made, seconded (Kurtenbach/Lach) and passed to accept the open minutes as written. Motion passed with a quorum of members via roll call.

V. Ongoing Business

A. Cloud Based Firm Management

Ms. Gillette-Murphy commented that she continues to see webinar invites from AIA about this & similar topics and noted that it would be nice if there was some level of consistency for what is acceptable, or what needs regulated.

Mr. Reichert said he believes that AIA is looking into methods of addressing this topic, but it seems they are being quite cautious in their approach.

VI. Report from Subcommittees

A. NCARB information review committee

Ms. Kurtenbach shared a brief report of items received by NCARB since the previous meeting.

She also noted that she participated in the Pre-Board of Directors webinar for region four and shared items being discussed.

VII. New Business

A. NCARB Regional Summit info & delegate selection

Mr. Lazell shared information about the NCARB Regional Summit and asked for the names of the Board delegates.

The Illinois board delegates will be:

- Bill Reichert
- Michelle Gillette-Murphy
- Norm Lach

B. NCARB Annual Meeting info

Mr. Lazell shared “save the date” info for the NCARB Annual Meeting.

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Motion to go into Closed Session:

Motion was made, seconded (Kurtenbach/Lach) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:48 am. Roll Call: The Board Members present constituted a quorum of the Board.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the November 5, 2021, meeting.

B. Application Review/Discussion

The Board discussed one item.

Motion to go into Open Session:

Motion was made, seconded (Lach/Kurtenbach) and passed to go into Open Session at 11:09 am. Motion passed with a quorum of members via roll call.

Motion to accept recommendations:

Motion was made, seconded (Griffin/Gillette-Murphy) and passed to accept the recommendations made in closed session. Motion passed with a quorum of members via roll call.

Motion to keep closed minutes closed:

Motion was made, seconded (Kurtenbach/Griffin) and passed to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

IX. Reminders

Mr. Lazell reminded the Board that the next scheduled meeting is March 18, 2022.

X. Adjournment

Motion was made, seconded (Lach/Griffin) and passed to adjourn the meeting. Motion passed with a quorum of members via roll call.

Meeting adjourned at 11:16 am.