



# IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Real Estate

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**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

**Illinois Department of Financial & Professional Regulation  
Division of Real Estate  
Real Estate Appraisal Administration and Disciplinary Board  
("The Real Estate Appraisal Board")**

## Open Minutes

Date: November 15, 2022

Call to Order: 10:00 a.m. – Jonathan Michie – Vice-Chairperson

Location: Illinois Department of Financial and Professional Regulation (IDFPR)/Division of Real Estate (DRE) Remotely via interactive webinar and/or telephonically because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration, and because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster.

Board Members Present: Doug Anderson, Sara Chambers, Gail Lissner, Cecelia Marlow, John McMahon, Katie McNally, Jonathan Michie, Mike Morris, Ken Mrozek, Brian Weaver (Non-Voting)

Board Member Not Present: Patricia McGarr

Staff Members Present: Ericka Johnson – Deputy Director of the Division of Real Estate, Adrienne Levatino – Associate General Counsel, Geetu Naik – Chief of Prosecutions, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Jennifer Rossiter Moreno – Division of Real Estate Operations Manager, Mary Crocker – Appraisal Education, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Craig Capilla, John Satter, Sarah Walsh

	Discussion	Action
<p><b>Call to Order</b></p>	<p>Vice-Chairperson Jonathan Michie called the meeting to order and read a mandatory statement regarding the Open Meetings Act. <i>This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster. All votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded.</i></p> <p style="text-align: center;">Attendance Taken:  Doug Anderson – present  Sara Chambers - present  Gail Lissner – present  Cecelia Marlow – present  John McMahon – present  Katie McNally - present  Jonathan Michie – present  Mike Morris - present  Ken Mrozek - present</p> <p>Ericka Johnson, Deputy Director of the Division of Real Estate wanted to let the Board know the Department is working on the Appraisal Rules. Ms. Johnson also discussed the PAREA program which is a proposed program that would give trainees an alternate path to obtaining their experience hours on the way to becoming certified. Ms. Johnson said the Division of Real Estate is exploring this program with an open mind because we know finding a supervisor is not always easy. Ms. Johnson said the Appraisal Foundation or the AQB may make a presentation to our Board at the January Appraisal Board meeting.</p>	<p>The meeting was called to order at 10:00 a.m.</p>

	<p>Mike Morris explained he is currently at the TAFAC meeting in Washington D.C. and the PAREA program is also being addressed at this meeting.</p>	
<p><b>Review and Approval of Board Minutes</b></p>	<p>The Board reviewed the Open Minutes from the October 11, 2022, Appraisal Board meeting.</p> <p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie – yes  Mike Morris - yes  Ken Mrozek – yes</p>	<p>A motion was made by Mrozek seconded by McMahon to approve the Open Minutes as presented from the October 11, 2022, Appraisal Board meeting. The motion carried by roll call vote.</p>
<p><b>Public Comments</b></p>	<p>John Satter asked if the public would be able to attend the meeting in which the issue of PAREA will be discussed. Adrienne Levatino explained the public is always welcome to attend Board meetings.</p>	
<p><b>Licensing and Education Report</b></p>	<p>The Licensing Report for activity conducted in October 2022 was presented and discussed. A copy of the report is attached to and made a part of these minutes.</p> <p>Mary Crocker mentioned, since the last Board meeting, the following have been approved:  3 Education Courses  5 log audits  0 Out of State CE request  0 Non-Student Activity  12 Endorsement Applications  2 Application Reviews</p>	
<p><b>Investigations Report</b></p>	<p>The 2022 Investigations Report through the month of October 2022 was presented and distributed. A copy of this report is attached to and made a part of these minutes.</p>	

	Susan Sigourney presented Hector Rodriguez's Investigation Report for the month of October.	
<b>Prosecutions Report</b>	The 2022 Prosecutions Report through the month of October 2022 was presented and distributed. A copy of this report is attached to and made a part of these minutes.	
<b>Formal Hearing Schedule</b>	There were no Formal Hearings scheduled.	
<b>Education Course Approval</b>	<p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie – yes  Mike Morris - yes  Ken Mrozek – yes</p> <p>Courses reviewed and approved by Mike Morris:</p> <p>ASFMRA (CE) ASFRMA Annual Meeting 2022, 7 hours</p> <p>ASFRMA (CE) Rapid Fire Case Studies, 6 hours</p> <p>Course reviewed and approved by Sara Chambers:</p> <p>Iowa Chapter Appraisal (CE) Complex Valuation, 7 hours</p>	A motion was made by Lissner and seconded by Chambers to recommend approval of the three Appraisal education courses reviewed by a Board member and presented by Mary Crocker. The motion carried by roll call vote.
<b>Old Business</b>	There was no Old Business to discuss.	
<b>New Business</b>	Ken Mrozek asked when the Appraisal Rules will be completed. Adrienne Levatino responded that the Rules remain under review,	

	<p>and we are hoping to get the Rules in a form which can be shared soon and ultimately send them to JCAR.</p> <p>There was additional discussion regarding the PAREA issue.</p>	
<b>Motion to go into Closed Session</b>	<p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie – yes  Mike Morris - yes  Ken Mrozek – yes</p>	<p>A motion was made by Morris and seconded by Lissner to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:20 a.m. The motion carried by roll call vote.</p>
<b>Closed Session:</b>	<p>The October 11, 2022, closed minutes were reviewed by the Board.</p> <p>There were no pending enforcement actions for the Board to deliberate.</p>	
<b>Motion to go into Open Session</b>	<p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie – yes  Mike Morris - yes  Ken Mrozek – yes</p>	<p>A motion was made by Lissner and seconded by Chambers to go into Open Session at 10:24 a.m. The motion carried by roll call vote.</p>
<b>Approval of October 11, 2022, Closed Minutes</b>	<p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie – yes  Mike Morris - yes  Ken Mrozek – yes</p>	<p>A motion was made by Lissner and seconded by Morris to approve the Appraisal Board Closed Minutes from October 11, 2022. The motion carried by roll call vote.</p>

<p><b>Recommendations</b></p> <p><b>The Board signed no Findings of Fact, Conclusions of Law and Recommendation to the Director</b></p> <p><b>Orders</b></p>	<p>There were no cases for deliberation</p> <p>There were no Consent Orders for the Board to discuss in Closed Session.</p> <p>The Board received a report of the final actions by the Director of the following Consent Orders previously signed by the Board:  2020-00303 Steve Lucchesi  2021-04172 Linda Stoops  2021-05084 Donald Welch</p>	
<p><b>Adjournment</b></p>	<p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie – yes  Mike Morris - yes  Ken Mrozek – yes</p> <p>The next meeting is scheduled for December 13, 2022.</p>	<p>A motion was made by Mrozek and seconded by McMahon to adjourn the meeting at 10:28 a.m. The motion carried by roll call vote.</p>

# Licensing Report

Prepared by Jeremy N Reed

## October 2022

**Filtered By**

- Board = APPRAISAL
- START DATE = 10/01/2022
- END DATE = 10/31/2022

11/2/2022 at 11:53:04 AM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	10	12	0	2	1,388
555	Licensed Appraiser Education Provider	0	0	0	0	0	19
556	Certified Residential Real Estate Appraiser	0	3	6	0	0	1,831
557	Associate Real Estate Trainee Appraiser	0	5	6	0	0	439
558	Appraisal Management Company	0	0	0	0	14	157
572	Temporary Practice Real Estate Appraiser	0	6	7	0	0	79
573	Licensed Appraiser Pre-Lic Course	0	0	0	0	0	113
575	Licensed Appraiser CE Course	0	3	4	0	0	419
<b>Totals</b>		<b>0</b>	<b>27</b>	<b>35</b>	<b>0</b>	<b>16</b>	<b>4,445</b>

Illinois Real Estate Appraiser Program(ILRAP)

Test Program: Certified General Appraiser Examination - AC

Exam Type: Certified General Appraiser Examination - AC

	Total Tested	Pass	%	Fail	%	Absent	%	Total
Repeater	3	1	33.3%	2	66.7%	1	25.0%	4
Total	3	1	33.3%	2	66.7%	1	25.0%	4

Test Program: Certified Residential Appraiser Examination - AR

Exam Type: Certified Residential Appraiser Examination - AR

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	4	1	25.0%	3	75.0%	0	0.0%	4
Total	4	1	25.0%	3	75.0%	0	0.0%	4





**APPRAISAL PROSECUTION REPORT 2022**

**OCTOBER**

	Pending /Open Cases	AP cases less than 3 months	AP cases over 3 months	AP cases over 6 months	AP cases over 9 months	AP cases over 12 months	AP cases over 24 months	Formal Complaints Filed	Informal Conferences held	New Cases Rec'd	CLOSED	CLOSED Admin	CLOSED Admin Warn Letter	Closed CE with memo	CLOSED Formal Order	CLOSED: Consent Order	CLOSED: Non-Disc Order / CAS	IL Inc Tax	Child Support	Motion for Rehearing filed
<b>JANUARY</b>	19	6	9	0	0	3	1	1	3	2	4	0	0	0	0	1	2	1	0	0
<b>FEBRUARY</b>	16	6	6	1	0	2	1	0	2	5	8	1	0	0	0	1	4	2	0	0
<b>MARCH</b>	17	8	5	1	0	1	2	0	0	6	5	3	0	0	0	0	0	2	0	0
<b>APRIL</b>	15	6	4	3	0	1	1	0	2	4	6	2	0	0	0	0	2	1	0	1
<b>MAY</b>	14	5	6	2	0	0	1	0	4	3	4	1	1	0	0	1	1	0	0	0
<b>JUNE</b>	11	4	4	1	1	0	1	0	2	3	6	1	0	0	0	0	4	1	0	0
<b>JULY</b>	17	12	1	2	1	0	1	0	2	11	5	2	0	0	0	0	2	1	0	0
<b>AUGUST</b>	15	8	3	1	2	0	1	0	3	1	3	2	0	0	1	0	0	0	0	0
<b>SEPTEMBER</b>	27	20	3	1	2	0	1	1	2	12	0	0	0	0	0	0	0	0	0	0
<b>OCTOBER</b>	23	13	7	1	1	0	1	0	4	7	11	1	0	0	0	3	2	5	0	0
<b>NOVEMBER</b>											0									
<b>DECEMBER</b>											0									
<b>TOTAL</b>								2	24	54	52	13	1	0	1	6	17	13	0	1

NEW CASES			RECEIVED						Oct	
investigations	applicant w/criminal	CE	applicant sister discipline	tax	child support	petition for hearing	reopen	USPAP		TOTAL
4				3						7