



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Real Estate

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JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

LAURIE MURPHY
Director

Illinois Department of Financial & Professional Regulation Division of Real Estate Real Estate Appraisal Administration and Disciplinary Board ("The Real Estate Appraisal Board")

Open Minutes

Date: March 14, 2023

Call to Order: 10:02 a.m. – Patricia McGarr – Chairperson

Location: Illinois Department of Financial and Professional Regulation (IDFPR)/Division of Real Estate (DRE) Remotely via interactive webinar and/or telephonically because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration, and because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster.

Board Members Present: Doug Anderson, Sara Chambers, Gail Lissner, Cecelia Marlow, Patricia McGarr, John McMahon, Katie McNally, Jonathan Michie, Mike Morris, Ken Mrozek, Brian Weaver (Non-Voting)

Staff Members Present: Adrienne Levatino – Associate General Counsel, Geetu Naik – Chief of Prosecutions, Hector Rodriguez – Chief of Investigations, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Jennifer Rossiter Moreno – Division of Real Estate Operations Manager, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Jim Blaydes, Melissa Cannata, Craig Capilla, Richard deVerdier, Ron DeVries, Scott DiBiasio, Herb Meyer, Edward Williams

TOPIC	DISCUSSION	ACTION
<p>Call to Order</p>	<p>Chairperson Patricia McGarr called the meeting to order and read a mandatory statement regarding the Open Meetings Act. <i>This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster. All votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded.</i></p> <p>Attendance Taken: Doug Anderson – present Sara Chambers - present Gail Lissner – present Cecelia Marlow – present Patricia McGarr - present John McMahon – present Katie McNally - present Jonathan Michie – present Mike Morris - present Ken Mrozek - present</p>	<p>The meeting was called to order at 10:02 a.m.</p>
<p>Review and Approval of Board Minutes</p>	<p>The Board reviewed the Open Minutes from the February 14, 2023, Appraisal Board meeting.</p> <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes</p>	<p>A motion was made by McMahon seconded by Michie to approve the Open Minutes as presented from the February 14, 2023, Appraisal Board meeting. The motion carried by roll call vote.</p>

	<p>Mike Morris - yes Ken Mrozek – yes</p>	
<p>Public Comments</p>	<p>Edward Williams asked if there will be an announcement when the Appraisal Board will return to in-person meetings. Adrienne Levatino responded that the Governor has issued a proclamation that, unless there are exigent circumstances, the emergency proclamations will end in May. Susan Sigourney explained the proclamation ends May 11 and the board meeting is scheduled for May 9, therefore, the first in-person Board meeting will be June 13, 2023. Brian Weaver explained public members may continue to attend meetings via WebEx.</p>	
<p>Licensing and Education Report</p>	<p>The Licensing Report for activity conducted in February 2023 was available in SharePoint for the Board to review. A copy of the report is attached to and made a part of these minutes.</p> <p>Mr. Reed was happy to announce that with the help of the Director of Real Estate, we have moved one of our licensing staff members into the Appraisal Section to back-up Mary Crocker.</p> <p>Susan Sigourney mentioned, since the last Board meeting, the following have been approved:</p> <ul style="list-style-type: none"> 3 Education Courses 2 log audits 0 Out of State CE request 0 Non-Student Activity 10 Endorsement Applications 2 Application Review 	
<p>Investigations Report</p>	<p>The 2022 Investigations Report through the month of February 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p> <p>Hector Rodriguez mentioned we are hiring a new investigator, but one of our investigators will retire at the end of March.</p>	

<p>Prosecutions Report</p>	<p>The 2022 Prosecutions Report through the month of February 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p> <p>Geetu Naik thanked the Board members for participating in both formal and informal hearings which helps resolve cases.</p>	
<p>Formal Hearing Schedule</p>	<p>There are no Formal Hearings scheduled.</p>	
<p>Education Course Approval</p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes</p> <p>Courses reviewed and approved by Sara Chambers:</p> <p>American Society of Appraisers (CE) Real Estate Appraising Site Analysis and Valuation, 3 hours</p> <p>American Society of Appraisers (CE) the Appraisal vs the Reconsideration of Value, 4 hours</p> <p>McKissock (QE) Residential Appraiser Site Valuation and Cost Approach, 15 hours</p>	<p>A motion was made by Anderson and seconded by Lissner to recommend approval of the three Appraisal education courses reviewed by the Board members and presented by Susan Sigourney. The motion carried by roll call vote.</p>
<p>Old Business</p>	<p>There was no Old Business to discuss.</p>	
<p>New Business</p>	<p>Brian Weaver thanked the Board for reviewing the pre-investigation files. Mr.</p>	

	Weaver explained this is extremely helpful in the investigations process.	
Motion to go into Closed Session	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahan – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes</p>	A motion was made by Lissner and seconded by Mrozek to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:19 a.m. The motion carried by roll call vote.
Closed Session:	<p>The February 14, 2023, closed minutes were reviewed by the Board.</p> <p>The Board deliberated on pending enforcement actions.</p>	
Motion to go into Open Session	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahan – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes</p>	A motion was made by Chambers and seconded by Lissner to go into Open Session at 10:41 a.m. The motion carried by roll call vote.
Approval of February 14, 2023, Closed Minutes	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahan – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes</p> <p>Roll Call Vote Taken:</p>	A motion was made by Anderson and seconded by Mrozek to approve the Appraisal Board Closed Minutes from February 14, 2023. The motion carried by roll call vote.

<p>Ratify Actions Taken in Closed Session</p>	<p>Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes Mike Morris – yes Ken Mrozek – yes</p>	<p>A motion was made by Lissner and seconded by Chambers to ratify the Board’s actions taken in Closed Session which includes Ken Mrozek authorizing the Department to affix their electronic signature on one Consent Order presented in Closed Session. The Board did not sign one Consent Order.</p>
<p>Closed Minutes Remain Closed</p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes</p>	<p>A motion was made by Michie and seconded by Morris that minutes of the Closed Sessions of the Appraisal Board remain closed. The motion carried by roll call vote.</p>
<p>Recommendations</p> <p>The Board signed no Findings of Fact, Conclusions of Law, and Recommendation to the Director</p>	<p>There were no cases for deliberation.</p>	
<p>Orders</p>	<p>Two Consent Orders were reviewed and discussed in Closed Session.</p> <p>The Board received a report of the final actions by the Director of the following Consent Orders previously signed by the Board: 2019-04656 Daniel Finley 2021-10088 John Gazda</p>	<p>The Board signed one Consent Order.</p> <p>One Consent Order was considered but not signed by the Board.</p>

Adjournment

Roll Call Vote Taken:
Doug Anderson – yes
Sara Chambers - yes
Gail Lissner – yes
Cecelia Marlow – yes
Patricia McGarr - yes
John McMahon – yes
Katie McNally - yes
Jonathan Michie – yes
Mike Morris - yes
Ken Mrozek – yes

The next meeting is scheduled for
April 11, 2023.

A motion was made by Lissner and seconded by Mrozek to adjourn the meeting at 10:45 a.m. The motion carried by roll call vote.

Licensing Report

February 2023

Prepared by Jeremy N Reed

Filtered By

- Board = APPRAISAL
- START DATE = 02/01/2023
- END DATE = 02/28/2023

3/3/2023 at 12:29:21 PM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	9	14	0	0	1,422
555	Licensed Appraiser Education Provider	0	0	1	0	0	20
556	Certified Residential Real Estate Appraiser	0	4	5	0	1	1,854
557	Associate Real Estate Trainee Appraiser	1	10	11	0	0	463
558	Appraisal Management Company	0	0	0	0	1	130
572	Temporary Practice Real Estate Appraiser	0	7	7	0	0	37
573	Licensed Appraiser Pre-Lic Course	0	1	1	0	4	116
575	Licensed Appraiser CE Course	0	3	5	0	0	431
Totals		1	34	44	0	6	4,473

Illinois Real Estate Appraiser Program - ILRAP

Exam: Certified General Appraiser Examination (AC)

Date Range: 1/1/2020 - 2/28/2023

Exam Totals	Total Candidates:	101
	Total Passing:	46
	Total Failing:	55

Illinois Real Estate Appraiser Program - ILRAP

Exam: Certified Residential Appraiser Examination (AR)

Date Range: 1/1/2020 - 2/28/2023

Exam Totals	Total Candidates:	149
	Total Passing:	73
	Total Failing:	76



