

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: May 5, 2023
Convened: 9:32 am
Adjourned: 10:57 am
Location: WEBEX

Members Present: E. William Reichert III, Chair
Michelle Gillette-Murphy, Vice-Chair
Dina Griffin, Member
Kimberly Kurtenbach, Member
Norman Lach, Member
Thomas Lawler, Public Member
Steven H. Pate, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager
Ron Almiron, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Investigator

Guests Present: Dustin Goffron, IL Architect Licensee
Rick Gilmore, ALA-IL

Open Session: The Meeting was called to order at 9:32 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements/Comments Mr. Reichert welcomed everyone and asked if anyone had announcements or comments.

Mr. Lach reminded the members that the 2024 Educator Symposium will be hosted by IIT in Illinois and hopes the members will get involved.

II. Guest Announcements/Comments Ms. Kurtenbach shared on behalf of AIA-IL – they are continuing their search for a replacement for the Executive Director position and hopes to have a replacement selected by October.

III. Licensing Manager Report

A. General Counsel Change Mr. Lazell shared that Dolorita May left the department and Ron Almiron will be handling the architect profession going forward.

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B. New Board Meeting Process Mr. Lazell shared with the board that as of May 11, 2023, all meetings must be convened in-person and will utilize a conference room in the Springfield office and a room in the Chicago office to conduct the meeting. To officially convene a meeting, a quorum of members must be present, collectively, between both locations.

IV. Review of Open Minutes The Board reviewed the open minutes of the March 24, 2023, meeting. Motion was made, seconded (Lach/Kurtenbach) to accept the open minutes as presented. Motion passed with a quorum of members via roll call.

V. Ongoing Business

A. Maintaining responsible control while working remotely *No discussion conducted at this meeting.*

VI. Report from Subcommittees

A. NCARB information review committee Ms. Kurtenbach provided a report of items received by NCARB since the previous meeting.

Ms. Gillette-Murphy asked the members to discuss NCARBs proposed Education Modification. Specifically, regarding possible acceptance of CE for use with satisfying the education requirement.

VII. New Business

A. NCARB Annual Meeting Mr. Lazell reminded the members that Mr. Reichert and Ms. Gillette-Murphy were attending the meeting as the board delegates. He also shared that Mr. Reichert will be giving the closing remarks at the meeting to invite everyone to the 2024 annual meeting that will be held in Chicago.

Ms. Gillette-Murphy asked the members to review NCARB Resolutions A & D. The Board discussed these items and determined to compile comments regarding them and submit to NCARB as a board.

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Motion to move into Closed Session:

Motion was made, seconded (Kurtenbach/Lach) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:37 am. Motion passed with a quorum of members via roll call.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the March 24, 2023, meeting.

B. Review of applications

The Board reviewed no application pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.

Moved back into Open Session:

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:38 am.

IX. Motions

Review of closed minutes:

Motion was made, seconded (Kurtenbach/Lach) to approve the closed minutes of the March 24, 2023, meeting as presented. Motion passed with a quorum of members via roll call.

Keep closed minutes closed:

Motion was made, seconded (Lach/Kurtenbach) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

X. Reminders

Mr. Lazell reminded the Board that the next scheduled meeting is July 21, 2023.

XI. Adjournment

The Board Chair adjourned the meeting at 10:57 am.