

Illinois Department of Financial and Professional Regulation
Division of Professional Regulation
Open Minutes

**Open Minutes: Illinois Funeral Directors and Embalmers Licensing and
Disciplinary Board**

Date: June 14, 2017
Time: 11:04 am
Location: Springfield Office, Room 376

Board Members Present:
Mark A. Rizzo, Chairperson
Charles R. Hanley, Member
Terry W. Plummer, Member
Elizabeth Ritzenthaler, Public Member
Katherine J. Salyards, Member (via telephone)
Karen Scott, Member
Mariella Trevino, Member

Board Members Absent:
None

The Board Members present constituted a quorum of the Board.

Guests Present:
Mary Carey, IFDA
Drew Edwards, President of IFDA

Staff Present:
Keri J. Ginger, Board Liaison
Munaza Aman, IDFPR Assistant General Counsel
Rita Baker, Administrative Assistant

Topic	Discussion	Action
I. GUESTS, COMMENTS:		The meeting was called to order at 11:04 am and roll call taken.
II. ANNOUNCEMENTS, CORRESPONDENCE:	Mark Rizzo requested a moment of silence for the Congressman shot in Virginia this morning. Representative from IFDA came to discuss having a good relationship with the Board. Curb-stoning in Chicago, the Conference exam being taken prior to internship, licensing funeral	

	homes, doctors being late on signing death certificates, inter-active CE programs and eye banks were discussed. Keri Ginger informed the Board that the Federal Trade Commission notified licensees to comply with federal rule.	
III. REVIEW AND APPROVAL OF OPEN MINUTES:	The following Open Minutes were reviewed by the Board. September 21, 2016	Motion was made and seconded (Hanley/Ritzenthaler) to approve the September 10, 2016 Open Minutes. Motion carried.
IV. OLD BUSINESS:	Munaza Aman discussed the ongoing procedures for updating the Act. Mark Rizzo thanked the Board and IDFPR for allowing him to be the Chair.	
V. NEW BUSINESS:	Charles Hanley and Terry Plummer were nominated to replace Mark Rizzo as Chair. The Board voted and Charles Hanley was elected as new Chair.	
Motion to go into Closed Session	Roll Call Vote: Mark A. Rizzo/aye Charles R. Hanley/aye Terry W. Plummer/aye Elizabeth Ritzenthaler/aye Katherine J. Salyards/aye Mariella Trevino/aye	Motion was made and seconded (Scott/Hanley) to go into Closed Session for the purpose of reviewing deliberations and Closed Minutes pursuant to Section 2 (c)(4) and (21) of the Open Meetings Act at 1:19 pm. Motion carried by roll call vote.
VI. CLOSED SESSION: Closed Minutes	The following Closed Minutes were reviewed by the Board. September 21, 2016	

Deliberations	The Board reviewed 1 deliberation and made recommendations to the Director.	
CE Waiver Requests	The Board reviewed 3 CE Waiver requests and made recommendations to the Director.	
Application/File Reviews	The Board reviewed 2 CE Sponsor applications and made recommendations to the Director. The Board signed a CE sponsor application previously reviewed by the Chairperson.	
Variances	None	
Motion to go into Open Session		Motion was made and seconded (Plummer/Trevino) to go into Open Session at 1:50 pm. Motion carried. Motion was made and seconded (Hanley/Plummer) to accept the recommendations made in closed session. Motion carried.
VII. BOARD CHAIRMAN TIME:	Mark Rizzo discussed cheating on the Conference examination.	
VIII. BOARD LIAISON TIME:	Keri Ginger gave the Board meeting dates for Fiscal Year 18; September 13, 2017 in Chicago; December 13, 2017 in Springfield; March 14, 2018 in Chicago and June 13, 2018 in Springfield.	
IX. ADJOURNMENT:		Motion was made and seconded (Trevino/Plummer) to adjourn the meeting at 2:15 pm. Motion carried.