

**Illinois Department of Financial and Professional Regulation**  
**Division of Professional Regulation**  
**Open Minutes**

**Open Minutes: Illinois Funeral Directors and Embalmers Licensing and Disciplinary Board**

Date: June 12, 2019  
 Time: 11:04 am  
 Location: Springfield Office, Room 202N

Board Members Present:  
 Charles R. Hanley, Chairperson  
 Bryan A. Crain, Member  
 Terry W. Plummer, Member  
 Elizabeth A. Ritzenthaler, Public Member  
 Tim Ruestman, Member  
 Mariella Trevino, Member

Board Members Absent:  
 Karen Scott, Member

The Board Members present constituted a quorum of the Board.

Guests Present:  
 Mary Cary, IFDA  
 Lisa Snow, IFDA

Staff Present:  
 Jim Koehl, Board Liaison  
 Kristin Wheeler, Board Liaison  
 Richard Schultz, IDFPD Assistant General Counsel (via conference call)

**ORIGINAL**  
 9 - 11 - 19  
 APPROVAL DATE

Topic	Discussion	Action
I. GUESTS, COMMENTS:		The meeting was called to order at 11:04 am and roll call taken.
II. ANNOUNCEMENTS, CORRESPONDENCE:	No items.	
III. REVIEW AND APPROVAL OF OPEN MINUTES:	The following Open Minutes were reviewed by the Board.  December 12, 2018	Motion was made and seconded (Ruestman/Ritzenthaler) to approve the December

Deliberations	The Board reviewed 2 deliberations and made recommendations to the Director.	
CE Waiver Requests	The Board reviewed one CE Waiver - 190799	
Application/File Reviews	The Board reviewed three CE Sponsor applications – 190796-190798	
Variations	None	
Motion to go into Open Session		<p>Motion was made and seconded (Plummer/Ritzenthaler) to go into Open Session at 12:27 pm. Motion carried.</p> <p>Motion was made and seconded (Ruestman/Plummer) to accept the recommendations made in closed session. Mr Hanley abstained on one case. Motion carried.</p> <p>Motion was made (Ritzenthaler/Trevino) to continue to keep the closed minutes sealed per Section 2.06(d) of the Open Meetings Act.</p>
VII. BOARD CHAIRMAN TIME:	Charles Hanley reminded Board members to get case reports reviewed in a timely manner.	
VIII. BOARD LIAISON TIME:	Jim Koehl noted the next meeting is scheduled for September 11, 2019 in Chicago.	
IX. ADJOURNMENT:		Motion was made and seconded (Plummer/Ritzenthaler) to adjourn the meeting at 1:01 pm. Motion carried.