



# IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Professional Regulation

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Director

## BUSINESS MEETING NOTICE

To: ILLINOIS ARCHITECTURE LICENSING BOARD

E. William Reichert III, Chair  
Michelle Gillette-Murphy, Vice-Chair  
Dina Griffin, Member  
Kimberly Kurtenbach, Member  
Norman L. Lach, Member  
Thomas Lawler, Public Member  
Steven H. Pate, Member

From: Kyle Lazell, Design Licensing Manager

Today's Date: September 14, 2023

Meeting Date: September 22, 2023

Meeting Time: 10:00 am

The Illinois Architecture Licensing Board will convene for a general business meeting held at the Department's **Chicago office in Room 5C1** on the 5th Floor of 555 W. Monroe in Chicago, Illinois, and the Department's **Springfield office in Room 258** on the 2nd Floor of 320 West Washington Street in Springfield, Illinois. The agenda is herewith attached.

This meeting will be conducted using video conference systems via WebEx in both the Chicago and Springfield offices. Board members will be required to attend the Board meeting in person at either the Springfield office or Chicago office depending on their proximity to either location. A combined total of the Board members in attendance at both offices will determine quorum for the meeting.

Individuals from the general public interested in participating in the Open Session of this meeting are strongly encouraged to join via WebEx by using this link: <https://illinois.webex.com/illinois/j.php?MTID=mad903767f0ddfc821ee025ad8476bd4c> and entering the meeting number (access code) here: 2633 169 4068 or by dialing **1-312-535-8110** then when prompted, enter the meeting number shown above.

In an effort to provide ease of access to the general public that would like to attend the board meeting in-person, please email your Full Name, Board Meeting Name and Meeting Date to [fpr.boards@illinois.gov](mailto:fpr.boards@illinois.gov) or simply bring a photo ID with you at the time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance.

Members of the Board; to ensure the presence of a quorum, I request you advise me three (3) days in advance of the meeting date if you are unable to attend. My email address is [kyle.lazell@illinois.gov](mailto:kyle.lazell@illinois.gov)

# ILLINOIS ARCHITECTURE LICENSING BOARD

## Agenda Call to Order/Roll Call

- I. Board Member Announcements/Comments**
- II. Guest Announcements/Comments**
  - A. AIA-IL
  - B. ALA-IL
- III. Licensing Manager Report**
  - A. NCARB MBE Committee
- IV. Review of Open Minutes**
- V. Ongoing Business**
  - A. Maintaining responsible control while working remotely
- VI. Report from Subcommittees**
  - A. Complaint Review subcommittee
  - B. NCARB subcommittee
- VII. New Business**
  - A. Continued discussion on Design Firm “two-thirds” and resident architect requirements
  - B. Review of draft Rule revisions
- VIII. Closed Session:**
  - A. Review of Closed Minutes
- IX. Motions & Reminders**
  - A. Approve Closed Minutes
  - B. Keep the Closed Minutes Closed
  - C. Reminders
- X. Adjournment**