



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Real Estate

www.idfpr.com

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

### MEMORANDUM

**TO: The Real Estate Appraisal Administration and Disciplinary Board**

Douglas Anderson	Certified General Real Estate Appraiser
Sara Chambers	Certified Residential Real Estate Appraiser
Gail Lissner	Chairperson, Certified General Real Estate Appraiser and Real Estate Broker
Patricia McGarr	Certified General Real Estate Appraiser
Faiq Mihlar	Public Member
Cecelia Marlow	Financial Institution Representative
Jonathan Michie	Vice Chairperson, Certified Residential Real Estate Appraiser and Real Estate Broker
Michael Morris	Certified General Real Estate Appraiser
Kenneth Mrozek	Certified General Real Estate Appraiser
Christopher Posey	Certified Residential Real Estate Appraiser
Brian Weaver	Non-Voting Member

**FROM:** Susan Sigourney, Board Liaison

**DATE:** March 4, 2024

**RE:** Notice of March 12, 2024, Real Estate Appraisal Administration and Disciplinary Board Meeting

The Real Estate Appraisal Administration and Disciplinary Board will convene for a meeting commencing at 10:00 a.m. on Tuesday, March 12, 2024, in the Chicago office of the Illinois Department of Financial and Professional Regulation (“IDFPR”) in conference room 5C5 on the 5<sup>th</sup> Floor of 555 W. Monroe in Chicago, Illinois, and at the Springfield office of IDFPR in Room 258 on the 2<sup>nd</sup> Floor of 320 West Washington Street in Springfield, Illinois.

**Board members must attend the meeting in person in either the Springfield or Chicago office depending on their proximity to either location.** A combined total of the Board members in attendance at both offices will determine whether a quorum is present for the meeting. In order to ensure the presence of a quorum, board members are asked to advise me three (3) days in advance of the meeting date if they are unable to attend. My email is [susan.sigourney@illinois.gov](mailto:susan.sigourney@illinois.gov).

This meeting will be conducted using a WebEx videoconference system in both the Chicago and Springfield offices. Members of the public are invited to attend the meeting remotely and are encouraged to join via WebEx by clicking the link here:

<https://illinois.webex.com/illinois/j.php?MTID=m7a573917a592961d946d6a92277dfdf1>

or by dialing 1-312-535-8110 then enter meeting number (access code) **2631 603 9049**. In an effort to provide ease of access to members of the general public who would like to attend the board meeting in person, please send an email containing your full name and the Board meeting name and date to: [fpr.boards@illinois.gov](mailto:fpr.boards@illinois.gov) or simply bring a photo ID with you on the date and time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance.

**The Real Estate Appraisal Administration and Disciplinary Board  
(the “Real Estate Appraisal Board”)**

**will meet at 10:00 am on March 12, 2024**

**Agenda**

- I. Review and Approval of Minutes from Open Meeting on February 13, 2024
- II. Public Comments
- III. Reports
  - A. Licensing and Education Report
  - B. Investigations Report
  - C. Prosecutions Report
- IV. Formal Hearing Schedule
- V. Education Course Approval
- VI. Old Business
- VII. New Business
  - A. Real Estate Valuation Task Force
- VIII. Closed Session
  - A. Review Closed Minutes from February 13, 2024, Board Meeting
  - B. Deliberations
  - C. Orders
- IX. Open Session
  - A. Approve Closed Minutes from February 13, 2024, Board Meeting
  - B. Ratify Board’s actions in Closed Session
    - 1. Recommendations from Deliberations
    - 2. Orders
  - C. Closed Minutes
- X. Adjournment